

San Diego County District Attorney's Office COMMUNITY GRANT PROGRAM

CROSSWALK TO GRANT APPLICATION REQUIREMENTS

This document provides guidance for completing application questions accurately and includes definitions to ensure consistent use of key terms.

FOCUS AREAS: ENVIRONMENTAL JUSTICE, PROTECTING VULNERABLE YOUTH, TRANSITIONAL AGE YOUTH (TAY), VICTIM SUPPORT OR YOUTH AND FAMILY SUPPORT

Grant Application Items 21 to 26	Information to Support a Comprehensive Response
21. Describe the proposed project or program, including proposed services to be provided.	Include in your description specific information regarding WHAT services or activities will be carried out throughout the project or program. State the intended goal(s) for the program and the anticipated impact on your focus population. Provide a general roadmap describing the process that would be followed in providing or completing your project or program. Identify any curriculum used or efforts to include the community in your project or program, such as local artists or community input, if applicable.
22. Describe the specific need(s) or gap(s) the project or program addresses and the focus population(s) it intends to serve. Explain the anticipated benefits and outcomes for participants and/or the broader community.	Include WHY the program is needed by describing the specific challenges faced by the focus population(s), such as gaps in services, safety concerns, health disparities, or lack of access to resources. This can include but is not limited to: • Data or evidence used to identify and supports the need or gap. • Explanation of the intended benefits, including how the program will improve conditions for participants and/or enhance overall community well-being. • Details on anticipated outcomes, such as increased access to essential services, better health outcomes, or expanded opportunities for engagement and inclusion. ENVIRONMENTAL JUSTICE: Describe the specific safety and/or beautification need(s) this project addresses. Explain the anticipated benefits and outcomes for the community, including how the project responds to identified concerns or environmental justice issues.

San Diego County District Attorney's Office COMMUNITY GRANT PROGRAM

CROSSWALK TO GRANT APPLICATION REQUIREMENTS

This document provides guidance for completing application questions accurately and includes definitions to ensure consistent use of key terms.

FOCUS AREAS: ENVIRONMENTAL JUSTICE, PROTECTING VULNERABLE YOUTH, TRANSITIONAL AGE YOUTH (TAY), VICTIM SUPPORT OR YOUTH AND FAMILY SUPPORT

Grant Application Items 21 to 26	Information to Support a Comprehensive Response
	Include WHY the project is needed by describing the specific challenges the community faces, such as safety concerns, lack of green space, or environmental burdens. Explain the intended benefits, including how the project will improve the surrounding environment, enhance community well-being, and address environmental justice issues. Detail anticipated outcomes, such as improved pedestrian safety, increased accessibility, or creation of inclusive spaces for community engagement.
23. Describe where, how, and when services will be delivered. Include the general location(s), the method of service delivery, the schedule and frequency of services, and any follow-up or aftercare plans. Provide the estimated timeline for completing the project within the 12-month grant period as applicable.	Provide a clear picture of HOW participants will access and experience services. Be sure to address: WHERE services will be provided: (e.g., on-site facilities, in-home visits, mobile units, virtual platforms) HOW services will be delivered: (e.g., group sessions, one-on-one counseling, workshops) WHEN services will be provided (e.g., hours of operation, days of the week, frequency such as weekly or monthly sessions) FOLLOW-UP or AFTERCARE (e.g., warm handoff to ongoing treatment, referrals, check-ins after program completion) ENVIRONMENTAL JUSTICE FOCUS AREA: Provide the address or descriptive location details (e.g., cross streets, building names, landmarks) WHERE the project will be implemented. If multiple sites are involved, describe each clearly.

San Diego County District Attorney's Office COMMUNITY GRANT PROGRAM

CROSSWALK TO GRANT APPLICATION REQUIREMENTS

This document provides guidance for completing application questions accurately and includes definitions to ensure consistent use of key terms.

FOCUS AREAS: ENVIRONMENTAL JUSTICE, PROTECTING VULNERABLE YOUTH, TRANSITIONAL AGE YOUTH (TAY), VICTIM SUPPORT OR YOUTH AND FAMILY SUPPORT

Grant Application Items 21 to 26	Information to Support a Comprehensive Response
	Explain the criteria used to select these sites, such as proximity to areas with high environmental burdens, underserved neighborhoods, or locations lacking safe and accessible public spaces. Highlight how these criteria align with environmental justice principles and demonstrate that the project prioritizes communities most impacted by disparities. Provide a timeline that outlines the key stages of your project and explain how you will determine when the project is complete. Break down major activities or milestones within the 12-month grant period and indicate the expected timeframe for each. For example, a project to complete three murals might include: • Month 1: Three planning meetings with project staff • Months 1–2: Two community meetings for input on each mural • Month 2: Gather supplies • Months 3–4: Artist executes each mural • Month 4: Community reveal – project completion For ongoing projects, describe how you will measure progress and completion. For example: • Five safety enhancements per month • Two beach community cleanups per month

San Diego County District Attorney's Office COMMUNITY GRANT PROGRAM

CROSSWALK TO GRANT APPLICATION REQUIREMENTS

This document provides guidance for completing application questions accurately and includes definitions to ensure consistent use of key terms.

FOCUS AREAS: ENVIRONMENTAL JUSTICE, PROTECTING VULNERABLE YOUTH, TRANSITIONAL AGE YOUTH (TAY), VICTIM SUPPORT OR YOUTH AND FAMILY SUPPORT

Grant Application Items 21 to 26	Information to Support a Comprehensive Response
24. Describe how the project or program performs outreach and identifies participants in need of supportive services or identifies location for community enhancement, as applicable.	Describe your program's planned outreach methods to ensure equitable access to your program.
25. Based on the unduplicated (new) number total of individuals served provided in Question 16, clearly explain the methodology for counting individuals served throughout the 12-month grant period (e.g., monthly sign-in sheets, enrollment records, registration logs).	Describe your process to accurately count and report unduplicated (new) individuals served during the 12-month grant period. Your explanation should include the tools or methods you will rely on (e.g., sign-in sheets, enrollment records, registration logs, case management systems) and how you will ensure that each individual is counted only once, even if they participate multiple times.
26. Explain how grant funds will be used to support the proposed project or program and describe how each budget category directly contributes to achieving program goals and outcomes.	Include a clear explanation of how grant funds will be used to support your program or project. Explain the connection between spending and impact; for example, you might note that funds allocated to personnel will ensure consistent delivery of services, while funds for outreach will help engage the focus population and increase participation. Identify the major budget categories, such as personnel, supplies, equipment, outreach, or training, and describe how each category directly contributes to achieving program goals and outcomes by completing the proposed budget table.